

American Legion Auxiliary  
Department of Georgia  
**Constitution and Bylaws**  
**Annual Report Form**  
**2018 - 2019**

Department Chairman: Anita Owens, 3091 N. Sharon Church Rd., Loganville, GA 30052

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**Deadline: May 1, 2019**

UNIT NAME AND NUMBER: \_\_\_\_\_

CHAIRMAN NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

1. Does your Unit have a current Constitution and Bylaws? \_\_\_\_\_
2. Is there a copy on file at Department Headquarters? \_\_\_\_\_
3. Does your Unit have the revised 2018 Department Constitution and Bylaws? \_\_\_\_\_
4. Have you made the necessary changes in your Unit Constitution and Bylaws to conform to the Department's? \_\_\_\_\_
5. Have you had a study in your Unit on National, Department, & your Unit Constitution and Bylaws to inform members? \_\_\_\_\_
6. Do you have Standing Rules? \_\_\_\_\_
7. (Be sure these are voted on in your meeting)
8. Has your Unit emphasized the memorizing of the Preamble? \_\_\_\_\_
9. How many members attended an Information Workshop? \_\_\_\_\_
10. What training has your Unit participated in for Constitution and Bylaws and Parliamentary Procedure? \_\_\_\_\_ How many members? \_\_\_\_\_
11. How many District and Department meetings did your President attend? \_\_\_\_\_  
List Meetings attended. \_\_\_\_\_