

American Legion Auxiliary
Department of Georgia
Constitution and Bylaws
Annual Report Form
2016 - 2017

Department Chairman: Gabriele Barnett, 258 Callaway Court, Evans, GA 30809

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Deadline: May 1, 2017

UNIT NAME AND NUMBER: _____

CHAIRMAN NAME: _____

ADDRESS: _____

1. Does your Unit have a current Constitution and Bylaws? _____
2. Is there a copy on file at Department Headquarters? _____
3. Does your Unit have the revised 2014 Department Constitution and Bylaws? _____
4. Have you made the necessary changes in your Unit Constitution and Bylaws to conform to the Department's? _____
5. Have you had a study in your Unit on National, Department, & your Unit Constitution and Bylaws to inform members? _____
6. Do you have Standing Rules? _____
7. (Be sure these are voted on in your meeting)
8. Has your Unit emphasized the memorizing of the Preamble? _____
9. How many members attended an Information Workshop? _____
10. What training has your Unit participated in for Constitution and Bylaws and Parliamentary Procedure? _____ How many members? _____
11. How many District and Department meetings did your President attend? _____
List Meetings attended. _____