AMERICAN LEGION AUXILIARY
Department of Georgia
3035 Mt. Zion Rd
Stockbridge, GA 30281-4101
(678) 289-8446 FAX (678) 289-9496
Email: alalegaux@bellsouth.net

DISTRICT # _____

UNIT # _____

Poppies Ordered _____
Prepaid _____
Owe _____

Poppy Financial Report – Year 2017-2018
Due June 1, 2018

Complete and send this report and check(s) to the Department Officer

Department Obligation – Each Unit must file a Poppy Financial Report whether or not a profit was made. A Financial Report must be filed for each month poppies were distributed. A Unit not distribution poppies must also file a report. Failure to comply shall disqualify a unit from convention representation.

25% of Receipts from Poppy Distribution (A separate check must be issued) (Use workspace below to determine total.) If you distribute poppies in November the report & proceeds are to be sent in by December 15th, for May the report & 25% of proceeds need to be sent in by June 15th to the Department Office. If the Unit distributes both Months follow the procedures above.

Check # _____ Amount $_____

Total amount received for poppies offered	$
Less cost paid to Department	- (No other expenses may be deducted)
Equals Net Receipts	
25% of Net (multiply net above by .25)	- (Place this figure above)
75% of net retained by Unit	$

Information Regarding Distribution **Month - November May**

Total Number of Poppy Workers _____ Seniors _____ Juniors _____ Others _____

Total Offered _____ Total Held for Other Purposes _____

Signatures **(Must be in Ink)**
Unit Poppy Chairman _____ Unit Treasurer _____

Unit President _____ Date _____

One Copy: **Mail to Department Headquarters with Payment of 25% of Net**
3035 Mt. Zion Rd., Stockbridge, GA 30281

One Copy: Mail to Department Poppy Chairman:
Deanna Nicholson
201 Lockett Station Rd.
Albany, GA 31721
Phone 229-888-9047 email: usmc2891@att.net