

UNIT YEARBOOK
(THE RULES BELOW APPLY ONLY TO THE UNIT YEARBOOK)

	<u>POINTS</u>
<u>I EMBLEM</u>	
<u>Cover or Binder with Emblem:</u> _	10
<ul style="list-style-type: none">• Cover or Binder with an American Legion Auxiliary Seal centered on the Cover.• Nothing can be printed or appear above the Auxiliary emblem.• Presenter can place their Choice of artwork under the Emblem	
II CONTENTS	50
Title Page – (No Page Number for this)	
Emblem in center of page (Nothing above the Emblem)	
Identify District Number, Auxiliary Name and Number	
Leadership Chairman’s Name	
Year (Ex. 2008-2009)	
Next Page (No Page Number for this)	
Themes of National President, Department President, District President and Membership Themes (if they have one) (Presenter can use own interpretation for artwork on this page.)	
(Start Numbering Pages)	
Page 1 Table of Contents	
Page 2 Pledge of Allegiance	
Page 3 Preamble to the Constitution of the A.L.A	
Page 4 A.L.A Department Name Unit Name, Number and Address.	
Page 4 Place and Time of Unit Meetings	
Page 4 Dues (Seniors and Juniors)	
FOR PAGES 5, 6, 7, 8 & 9 (Must have addresses and phone numbers) If you cannot get all on one page (ex: page 5 do continue of page 5 until you are through with that list and then on to the next list page 6 continue of page 6)	
Page 5 List of Department Officers names, address and phone numbers	
Page 6 List of District Officers names, address and phone numbers	
Page 7 List Unit Officers names, address and phone numbers	
Page 8 List Unit Chairmen names, address and phone numbers	
Page 9 List Unit Members names, address and phone numbers	
Page 10 Department and District Obligations	
<u>ADDITIONAL INFORMATION</u>	
Relevant information for Unit Members may be placed in this separate section. This information could include Unit Constitution and By-Laws, Calendar of Annual Events, etc.	
III APPEARANCE:	40
(1.) Use of National, Department and District Themes (if they have one) 15 Pictures of the National, Department and District Presidents may be used	
(2.) Cover and Size for Convenient Handling 10	
(3.) Neatness, Spacing and Spelling 15	
TOTAL	100
<u>IV DEADLINE: - Books are due February 15 of current year)</u>	

Cash awards and/or certificates will be given to the Units and Districts submitting the best yearbook.

Please send to: Jane Lawrence
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